

## **Meeting Minutes**

### **Emerson-Williams Elementary School PTO**

**Date:** November 8, 2012

**Location:** EW Media Center

**Meeting Called to Order by:** Martin Malicki      **Time:** 7:00pm

### **Officers Reports**

#### **Secretary's Report – Michelle Bosco**

motion made by Lauren Barbara to accept October, 2012 minutes -- minutes approved

#### **Treasurer's Report – Holly Dyjak**

the negatives on the budget are due to timing – for example, the Holiday Store items have already been purchased and the Mixed Bags are paid for  
Store cards and golf tournament will be moved from unbudgeted funds to playground fund

### **Committee Reports**

#### **Address Directory – Greg Ginter**

the address directory brought in \$500 worth of ads and paid for the directory

#### **Appreciation Week**

open – takes place in the Spring

#### **Beautification – Sharon Koziol**

no report – will be planning around the playscape

#### **Birthday Board – Holly Dyjak**

all set for November

#### **BOE**

in spite of 70% of survey responders wanting the calendar change, it remains the same  
There will be another BOE meeting this Tuesday night -- the calendar will be going back on the agenda

#### **Bylaws – Sharon Koziol**

Sharon is waiting for materials from last year before she proceeds

#### **Cheer – Darka Jara**

there was a Halloween theme for October, which went well

**Movie Night – Andrea Ginter**

will take place in April in conjunction with TV turnoff week

**Talent Show – Andrea Ginter**

will take place the first Friday in April

**Fundraisers**

**Apparel**

Michele Lavoie will be doing t-shirts for field day again

**Box tops – Amber Kiniry & Alicia Schenkel**

there will be 2 contests this year; the first one taking place this month

**Butter Braids**

no report

**Comedy Night – Amber Kiniry, Lauren Barbara & Andrea Ginter**

Dave Riley has been booked for May 10 – in process of booking community center room  
– tickets will be sold at the Holiday Store

**Restaurant Night**

Michele Lavoie will schedule On the Border

**Golf Tournament – Paul LaPerriere**

will be July 20 at the University Club – contract is signed and deposit given

**Labels for Education- Sharon Koziol**

EW has a balance of 10,744 points – points can be used towards buying art supplies,  
playground equipment, etc.

**Mixed Bags – Janet Vasel**

this fundraiser did \$3500 in sales, with a profit of \$1743  
we got 10 free bags that can be used to raffle for Comedy Night and/or Strawberry Fest  
the check has been sent and will be coming during the last week of November

**Target Card – Andrea Ginter**

EW now has 33 card holders  
card holders get 5% off everything they buy and EW gets a percentage

**Tiger Topics – Angela Tollis**

The deadline for submissions is tomorrow

**Scrapbooking**

open

**Scripts – Andrea Ginter**

there will be an additional Holiday order coming soon, which will include many gift cards other than those for grocery stores

This year EW has earned \$556 through gift card sales so far

**Vendor Night – Alicia Schenkel & Kathleen Peacock**

taking place on Nov. 27

lots of vendors interested

SAMS club card needs to be renewed to purchase food – PTO agreed to renew

**Wrapping Paper – Darka Jara & Andrea Ginter**

pickup postponed due to snow

pickup is now next Wednesday from 5-10

came in under budget

**WSPC – Martin Malicki**

meeting was today

there was a presentation of the high school renovation – the cafeteria will be bigger and different – there will be food stations

they are working in staging – minimizing noise and dust - ensuring a separation between construction workers and students

the north side of the building will be a staging area for equipment once construction starts – the whole proper will be off limits during the summer and other schools will be utilized

**New Business/Open Forum**

- rolling committee signups are being worked on
- Martin is working on getting everyone up to speed with school messenger
- the High School wants to borrow our new popcorn machine for Safe Graduation -- Michele Lavoie will find out who will be responsible for it – everyone is in favor of lending it to them
- Sharon Koziol let everyone know that Chartwells has a survey on the website about school lunches ( menu and nutrition service) – they want parent and student feedback

**Meeting Adjourned at 8:15**

**Minutes Compiled by Michelle Bosco, Secretary**