

# Meeting Minutes

## Emerson-Williams Elementary School PTO

**Date:** June 13, 2013

**Location:** EW Media Center

**Meeting Called to Order by:** Martin Malicki

**Time:** 7:00pm

### Officer Reports

#### Principal's Report – Mrs. Catarius

Mr. Steve came to EW, as well as Ms. Regina

Brought up the suggestion of purchasing thermal emergency blankets to keep kids warm in case of a fire drill when there is no time to grab jackets

Flag Day assembly will take place tomorrow

Thanked the PTO for all of the support

#### Secretary's Report – Michelle Bosco

Andrea Ginter motioned to approve the May minutes

Minutes were approved

#### Treasurer's Report – Holly Dyjak

Total made from Strawberry Fest: \$2887

Checkbook balanced at \$72,000

Comedy night raised \$11,290

Rock Cats fundraiser made \$546

Will make a priority list for expenses depending on final budget

### Teacher Requests

Mrs. Fox requested reimbursement for Music Man

Mrs. Ciarcia requested a new fridge/freezer and microwave

Mr. Coursey would like to add onto the whittle equipment and clean the mats. \$3854 for add-ons and \$400 for cleaning

26 binders and 9 easels were also requested

The PTO decided the order of requests to be fulfilled will be:

1. one matt cleaning
2. 2. fridge/freezer for Mrs. Ciarcia
3. music man reimbursement

Already voted on and approved are the Nutmeg books. 10 copies of 10 books at \$1346.

## **Committee Reports**

### **Bylaws – Sharon Koziol**

The bylaws have been put on the website. Bylaws were accepted and will be kept in 2 binders in the office

There is no current membership list

People will need to register with the secretary to be a member and must be a member to vote

### **Cheer/Teacher Appreciation – Darka Jara**

Fruit was brought in the other day for the teachers

### **Playscape – Paul LaPerriere**

Targeting August for installation but there is a lot of red tape

Hopefully the materials will be in and we get everything that we were promised

### **Sixth Grade – Andrea Ginter**

ROPES will hopefully take place tomorrow

The Pine Acres event is next Friday the 21<sup>st</sup>; the rain date is the 19<sup>th</sup>

Step-Up is next Wednesday night

Mystic came here for 2 days

## **Fundraisers**

### **Box Tops – Amber Kiniry/Alicia Schenkel**

No report

### **Golf Tournament – Paul LaPerriere**

Taking place on July 20

### **Jog-A-Thon – Darka Jara**

Didn't happen today and don't know if it's going to happen

Sharon proposed moving it to the fall

### **Labels for Education – Sharon Koziol**

8183 collected this year; we get additional points for collecting more than we did last year

Mrs. Marks' class won the contest, earning the popsicle party

Sharon requested a wish-list from the staff members; we can get something from the wish list for each teacher that responded and set the 2 big ticket requests for Mr. Coursey and Mrs. Fox as goals for next year

### **Strawberry Festival**

Some raffle prizes were apparently taken

Paul suggested that the people that were supposed to get the missing prizes be reimbursed

### **WSPC – Martin Malicki**

Sharon is one of the new reps

There was a meeting today

The walk-a thon is not going to happen

The Keane foundation will be sponsoring a movie night over the summer

We are looking for a 2<sup>nd</sup> WSPC rep; commitment is a lunch meeting once per month

### **Yankee Candle – Darka Jara**

Just finished delivering the last item

### **New Business/Open Forum**

- Sharon Silbo picked a new vendor (Believe) that has a lot of different items and we get 60% profit; flyers will go out during the first week of school
- Darka Jara announced that the scholastic book fair will take place during the week of Sept. 16-20 and will be open during open house on the nights of the 17<sup>th</sup> and 18<sup>th</sup>
- The following were elected as the officers for the upcoming school year:
  - 1<sup>st</sup> year President: Paul LaPerriere
  - Secretary: Michelle Bosco
  - Treasurer: Holly Dyjak
  - John Kiniry continues on as 2<sup>nd</sup> year President
- Committee sign-ups sheets are available downstairs
- One side of the school (young grades) is getting tile floors and Mr. Bushey did order area rugs
- Sharon Koziol suggested a room parent handbook, letter, or checklist from each teacher with their expectations
- Andrea Ginter suggested a teachers vs. parents dodgeball tournament
- Interviews start on July 11 for a new principal
- A parent/ Party-Lite consultant suggested changing the Yankee Candle fundraiser to Party-Lite. PTO decided to table the idea until the Fall

**Meeting Adjourned at 8:52pm**

**Minutes Compiled by: Michelle Bosco, Secretary**