

Emerson Williams PTO Meeting Minutes  
**Monday March 20, 2023**

Attendees:

|                      |                    |                   |                   |
|----------------------|--------------------|-------------------|-------------------|
| Rachael Alderige     | Amy Burlingame     | Dawn Campbell     | Angela Egan       |
| Amy Gallagher-Cudras | Autumn Gordon-Chow | Andrea Hernandez  | Brandy Kerns      |
| Elizabeth Keyes      | Colleen Mattatall  | Jennifer McKinnon | Brenda McLaughlin |
| Kate Nadeau          | Jessica Peltier    | Emily Rasgoe      | Lauren Rhines     |
| Elisa Root           | Nicole Sandillo    | Shana Smith       | Christen Sousa    |
| Anna Szczepanski     | Neela Thakur       | Anthony Uccello   | Leslie Williams   |

Welcome: Colleen Mattatall

- Call to order 6:30pm

6:30-7:05pm: Dawn Campbell gave presentation on the change in reading program and afterwards Brenda and Jennifer answered any questions

Welcome: Introductions

Secretary Report: Jessica Peltier

- Sign in passed around
- Briefly discussed how everyone should look through the minutes from the February meeting, as they will be approved at the end of the meeting.
- Shared thank you notes

Treasurer Report: Anthony Uccello

- Current balance=\$20,877
- Talent Show made \$149
- Book Fair made \$1,754
- Hartford Wolfpack made \$195
- 6th grade committee made \$107 at the Talent Show concession stand

Principal Report: Neela Thakur

- Parent teacher conferences are later this week
- April vacation is coming up
- Spring Picture Day is only for those who want to have their pictures taken
- Hip Hop Residences sessions will be held during the day for students.
- Spring Concert is Wednesday May 3 for 4th, 5th, & 6th graders
- Field Day will be May 19th 12:30-2:30 with a rain date of May 23rd.
- EW Art Show will Friday May 19th from 4:30-6:30pm
- Last day of school is June 14th

Teacher Report: Ms. Root

- A few new staff have joined EW. Claudia Miller, Marilyn Starr and Christy O'Donnell.
- Last Circle of Friends Club will meet May 25th

## **COMMITTEE UPDATES**

**Art Show:** Andrea

- Volunteers needed to help
- Sign up genius will be sent out

**Bookfair:** Amy B.

- Fantastic turnout and thank you to all the volunteers
- Colleen did a great job shuffling schedules due to snowstorm
- Had about \$10,000 in sales
- Still trying to come up with ways to make the whole process run more smoothly
- Some students did not have money for tax so we will add that information to the flier next time.
- Just waiting on open house dates to schedule the book fair for the fall.
- Have about \$2,500 in scholastic money.

**Budget:** Anthony

- May PTO we will present the proposed budget for next year.
- Looking for people to join the budget committee and to meet at the library the end of April

**Butter Braid and Cookie Dough Fundraiser:** Leslie Williams

- Profit this year \$1,510.39
- 29 families participated
- Monday March 27th is pick up

**Parents Night Out:** Lauren

- 57 people attended with 6 teams
- Teacher table won
- Profit of \$265

**6th Grade:** Amy G-C

- Concession table made \$170
- Will have another concession table for the Someone Special Dance
- Students will be scheduled to work the table in shifts.

**Dance:**

- DJ is booked
- Photo Booth is all set
- Theme is Under the Sea
- Friday April 28th 5:30-7pm

**Wolf Pack:** Anthony

- 65 tickets sold

**WSPC:** Colleen

- Need to decide on nominee for award, the form is EW PTO Facebook page. Neela will put this in her next update.

**NEW ITEMS:**

**Bikes on Main:**

- Anna will create the bike but is open to ideas/themes.

**Munson's Chocolate:**

- Easy to run fundraiser
- No volunteer to run it this year yet
- Lauren said we have a lot of money grabs between now and the end of the year so this might saturate the market.

**SEPTO:**

- Meeting 3/22 in the Webb cafeteria from 7-8pm
- Great opportunity for families

**Spring Plant Sale**

- Colleen will run plant sale, using the same vendor as the poinsettias
- Will be held late April and pick up will be first Friday in May

**Items to vote on:**

1. February PTO minutes: Elisa made a motion to approve the January minutes, Andrea seconded the motion, all were in favor. Minutes approved.
2. Treasurer Report: change QuickBooks from \$55 to \$60: unanimous
3. By Laws: Lauren made motion to pass, Shana seconded: unanimous
4. 6th grade: Colleen asking for an additional \$210 for a donation line item. Shana made the motion to approve, Amy B seconded motion: unanimous
5. Wishlist: Christen gave an overview and budget max has been met, but a new request was received from Mrs. Dawson. Request was approved by Neela. Total is \$211.86. The Motion was made by Christen not to exceed \$220. Andrea seconded motion: unanimous.
6. After school poetry event: April is National Poetry Month. After school event asking for \$150. Shana made the motion to approve, Anna seconded: unanimous.

**Meeting adjourned at 8:14pm**