



## Emerson Williams PTO Meeting Minutes

Monday, June 8<sup>th</sup> 2026  
6:30 p.m.

### Attendees:

Sarrah Hughes	Katherine Patnaude	Lauren Damm
Matt Laccavole	Elizabeth Keyes	Tabitha Zimmerman
Virtual link available		

### Welcome: Sarrah Hughes

- Call to order at 6:30pm
- Welcome to everyone and introductions of those in attendance

### Treasurer Report: Katrina Ross (absent) – given by Sarrah Hughes

- Budgeted deficit. Currently have \$5k to the positive – but that's mostly 6<sup>th</sup> and will be spent and still have \$3300 6<sup>th</sup> grade donation to spend, so will likely be deficit at year end
- May – paid for internet presentation by Scott Driscoll
- June – paying for planetarium assembly

### Principal Report: Absent

### Teacher Report: Absent

### BOE UPDATES: Matt Laccavole

- Town Council approved BOE budget – 3.8% increase. Realized enough savings through retirements and insurance ended up being lower than anticipated and received \$1m more from State in Education Cost Sharing grant. Through those 3 things ended up able to get investment in early literacy – literacy intervention specialist and para for each elementary school and have a company come in and audit to see where the district can do better.
- HS graduation June 12<sup>th</sup>
- Changes to MS schedule – Scheduling not really a BOE decision, Board will judge superintendent and principal on schedule and roll out.
  - Focus of board is on growth metrics and test scores on core subjects
  - Meeting attendees discussed thoughts on the schedule and the communication surrounding it

### COMMITTEE UPDATES:

- Discussed fundraising ideas
  - Mini-photography session with photographer – twice year, 60/40 profit split. Family session at the Cove. Has to be logical amount of slots and logical time. October for Christmas photos. Sign up genius for slots. Give a time frame for photo turnaround
  - Harlem Globetrotters – Lauren Damm will follow up. Can coordinate all schools and attendees pick school and the profit gets split
  - Music bingo (safe grad did one) at the Pitkin, can include silent auction and/or raffle. Possibly combine with purse bingo or use purses as prizes
  - Need to push events out 2 months in advance and constantly push out, especially with events on Fridays and weekends

- Creamery night – back to school, or warmer day in the spring, possibly day of mini-photo sessions
- Restaurant nights – Chick fil a, Panera, Vitos, Leo's, Village
- Membership ideas
  - Childcare, theme for each meeting for the kids
  - Bring a friend to a meeting, have a raffle like gift card or parking spot for bringing a new person
  - Sending out google docs for parents to sign up – so we can send out mass emails with volunteer opportunities to those who signed up
  - Suggest posting in room parent and class FB pages for events and looking for volunteers
  - Setting up class FB pages – check with incoming K and make sure someone has set up the page
  - Send out notes to room parents monthly with what's coming up and what we need help with
- WSPC update – discussed middle school scheduling. EW has highest number of kindergarten registrations
- Sports – Anthony will send follow up email with Athletics contacts

## **NEW BUSINESS**

- none

## **ITEMS TO VOTE ON**

1. May 2026 Meeting minutes
  - a. Motioned to approve by Katherine
  - b. Seconded by Sarrah
  - c. All in favor, minutes approved
2. PTO Bank account signers for 26-27 school year on the Emerson-Williams Elementary School Parent Teacher Organization Inc TD Bank checking account –
  - a. Katherine Patnaude, 2<sup>nd</sup> year President
  - b. Lauren Damm, 1<sup>st</sup> year President
  - c. Katrina Ross, Treasurer
  - motioned to approve Sarrah Hughes
  - Seconded Elizabeth Keyes
  - All in favor, approved Katherine Patnaude, Lauren Damm and Katrina Ross as authorized bank account signers on the Emerson-Williams Elementary School Parent Teacher Organization Inc TD Bank checking account

Meeting called to close at 7:38pm